

# Sewage System Record Search Application



Building Services staff will conduct a file search to locate records related to the sewage system for an indicated property.

Please submit this completed application to Building Services located at 3910 Battersea Road, Inverary or email to [building@southfrontenac.net](mailto:building@southfrontenac.net).

The **\$103.00** fee must accompany this application, which is payable by: cash, debit, cheque or credit card.

**Note:** The property owner must provide permission to release their personal information. If this search is for a real estate transaction, please attach a copy of the listing.

## Search requested by:

Name/Company: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

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## Property Information:

Name of owner (please print): \_\_\_\_\_

Signature of current owner/designate: \_\_\_\_\_

County/Township/District: \_\_\_\_\_

Lot/Part Lot: \_\_\_\_\_ Concession: \_\_\_\_\_ Sub Lot: \_\_\_\_\_ Registered Plan: \_\_\_\_\_

Municipal address (Civic # & Street): \_\_\_\_\_

Property Roll Number: \_\_\_\_\_

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## Property History:

List of previous owner(s) (if known): \_\_\_\_\_

Year of installation and/or replacement: \_\_\_\_\_

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## Record Search Response:

- We were unable to locate a final inspection report for this sewage system. The owner or purchaser should have the septic tank pumped by a licensed sewage hauler. Life expectancy of a sewage system is dependent on past usage and maintenance.
- Our records indicate a final inspection report was **not** issued.
- A final inspection report/application for a permit to construct was issued. Please find copies of these documents attached.
- A search of our records indicates there are no outstanding work orders for this sewage system.

\_\_\_\_\_  
Township Inspector Signature

\_\_\_\_\_  
Date

Any questions about the collection of information should be directed to the Township of South Frontenac, Chief Building Official - Rebecca Roy at 613-376-3027