



Recreation & Leisure

Lost Child Protocol

Dear Parents/Caregivers,

We continue to update and refine our lost child protocol. This is an important tool that provides all camp staff with a clear process in the safe and efficient location of any child who is missing from the group or program.

The updated protocol has been developed through the review of best practices and in consultation with the Frontenac Ontario Provincial Police. In addition to the updated protocol, we have delivered further training to staff including providing all staff with emergency whistles and handheld radios. We will also continue to run exercises with staff throughout the summer to reinforce the protocol and to strengthen our response. The updated protocol, along with the sign in/out procedure implemented a few years ago, continues to strengthen our approach to safeguarding our program participants.

As a parent, who has personally experienced my child going missing from an afterschool program, I understand the importance of quick response on the part of staff, parents, and police. I am also mindful of the emotional toll that these situations have on all involved, including the children.

It is very important to keep the following in mind when you send your child to a camp or any other care provider.

- Remind your child of the importance of staying at the program site and to always ask staff if they need to leave for any reason
- Make sure you have a current photo of your child (this is extremely helpful if a public search is initiated). Electronic format is preferred.
- Try to keep track of what your child is wearing to camp each day
- Remember that our Staff and Police are trained for these situations

If you have any further questions about our lost child protocol, please contact me directly.

Sincerely,

Tim Laprade

Manager of Recreation & Arena